

When?

The course will be organised as a residential seminar that takes place at Costa da Caparica (Lisbon Coast) from May 27th till June 1st, 2012.

The seminar consists of 12 sessions covering 34 hours in total.

Where?

Almada - Costa da Caparica - Lisbon Coast

Venue for the course sessions is **Hotel Costa da Caparica**. The delightful 4 star hotel is located at 14 km from Lisbon (22 km from Lisbon airport) and is situated at the shore with a magnificent view on the Atlantic Ocean and the splendid mouth of the River Tagus.

There is a very easy access from the airport and public transport and taxis provide fast connection to Lisbon centre.



How much?

Course fee: € 1 360 covering tuition (€ 750) and full board accommodation (€ 610). To cover these expenses, you can apply for a grant at your LLP national agency.

Pre-registration: Send an email with your coordinates to the course secretariat, danielle.droog@vsko.be. You will receive a confirmation of your personal pre-registration.

Procedure to apply for a grant:

1 Request a grant application form from your LLP national agency. You can find the address of your national agency on: http://ec.europa.eu/education/programmes/llp/national_en.html

2 Send your application, together with your personal pre-registration to your LLP national agency.

DEADLINE for submitting grant application: January 16th 2012.

3 Immediately after receipt of the grant, the participant will transfer the amount of € 1 360 to account nr: BE97 4350 3196 8149 – BIC-code KREDBEBB of vzw Nascholing in het Katholiek Onderwijs, Guimardstraat 1, BE-1040 Brussels, Belgium. Mention: name of participant – Seminar Quality Almada Lisbon 2012.

More information?

For course information, please contact Wim Simoens, DPB Brugge, wim.simoens@vsko.be or Peter Van de Moortel, Eekhoutcentrum Kortrijk, peter.vandemoortel@kuleuven-kortrijk.be

For administrative information, please contact Danielle Droog, tel. +32 2 507 07 09 or danielle.droog@vsko.be

Teach, Learn and Quality

for adult education institutions

International Seminar on Educational Quality



Grundtvig Course
BE-2012-207-001

**Almada / Costa da Caparica -
Lisbon Coast (Portugal)**
May 27th – June 1st, 2012

What?

The aim of the seminar is to improve the quality of adult education in Europe. This can be obtained by the introduction of educational quality management.

By setting up a quality system, adult education institutions will gradually improve their self-reflection and self-steering capacity.

The seminar provides knowledge, methodology, insights and skills to set up such a quality system.

During the course methods will be introduced to the trainees so that they are able to edit their own quality system.



Some topics:

- Defining educational quality,
- Quality management in education,
- Appreciative Inquiry Method,
- Processes and indicators,
- Methods for (self-)evaluation,
- How to prioritise and write an action plan,
- Team dynamics and communication,
- Editing own plan for quality management.

Why?

Quality care is a key point in European education. It's one of the priorities of policy makers and educational authorities.

This international course aims at answering the questions of how to start and finish a quality management plan.

It also offers guidance on how to implement the needed quality awareness. At the same time it focuses on internal strategies to make the quality management plan operational.

Thus the course hopes to contribute to the empowerment of adult education institutions as learning organisations.

Who by?

The course is organised by a consortium of European educational organisations that worked together in the Teach, Learn and Quality project.

The trainers from Flanders (Belgium), Catalonia (Spain), Finland and Portugal have a broad experience in teaching and learning methods, quality management and change management.

Nascholing in het Katholiek Onderwijs Brussel, (BE), Eekhoutcentrum Kortrijk (BE), Adult Education Intitutions: VTI Brugge (BE), PKKY Joensuu (FI) and IES-SEP Esteves Terrada i Illa (SP) DPB Brugge (BE), Escola Profissional Almada (PT),

The seminar is supported by the Portuguese and Catalan Ministry of Education.

Who for?

All those, who are professionally involved in setting up or giving guidance to educational quality programmes and who want to reflect together with educational quality experts within a European context:

principals and heads, deputy heads, chiefs of department, coordinators, teachers involved in quality care, quality coordinators and quality development officers, external providers or support organisations (INSET providers, advisors, inspectors) for adult education.



How?

The methods used will include lectures, discussions, workshops, case studies, group activities and reflection with an emphasis on socio-constructivist learning.

The working and communication language will be English.

Copy books are available in English, Portuguese, Catalan, Finnish, Dutch and Spanish.